

🌟 Summary

The meeting focused on reviewing past minutes, addressing maintenance issues, discussing incident reports, and planning for upcoming events, including a memorial service. Key decisions included approving discretionary spending for repairs and authorizing the purchase of an ABC license for the memorial event.

📄 Outline - 12-03-24 House committee Meeting Convened 10:03 am

1. Review of Previous Meeting Minutes •

The minutes from the last meeting were not reviewed by all members present.

Speaker 0 emphasized the importance of downloading and reviewing meeting materials to facilitate discussions. Ed - All Minutes From Past House And E Board Meetings, Where emailed To all Committee & Board Members (Motion To Accept Past Minutes Passed)

2. Attendance and Representation •

Attendance issues were noted, with Ernie and Doug confirmed as Excused absent.

Speaker 0 requested representation from the auxiliary to ensure all voices are heard in the meeting.

3. Maintenance Issues •

A new faucet was installed in the kitchen, addressing a long-standing issue.

The bar sink is leaking again, and the heater is not functioning properly, requiring contact with the installer, Esser.

4. Financial Transparency •

Speaker Guido - stressed the need for transparency regarding maintenance expenditures to the e-board and general membership.

Previous spending on repairs, including a new water heater, was discussed to ensure members understand the necessity of these expenses.

5. Incident Reports •

John - An incident involving a vendor who fell during a bake sale was reported, but no follow-up with insurance was deemed necessary.

A conflict involving an auxiliary member regarding membership card presentation was discussed, with a recommendation to issue a warning letter. See Incident Report

6. Upcoming Events •

A memorial service for Tuck is scheduled for January 11th, with a request to purchase an ABC license for the event.

The motion to authorize spending for the ABC license was approved unanimously. (Motion Passed)

7. Holiday Closure •

A motion was proposed to close for Christmas Day to give staff a holiday break.

The motion was open for discussion and approval among committee members.

8. Christmas Day Closure •

A motion was made to close for Christmas Day, which was unanimously agreed upon. (Motion Passed) James will be informed about the closure, and announcements will be made on Facebook and through flyers.

9. Thanksgiving Day Recap •

Garth - The Thanksgiving event generated \$1,700 from 130 to 140 meals sold.

Food ran out before the end of service, leading to customers being redirected to local shops.

10. New Year's Eve Planning •

A menu for New Year's Eve is pending from Charlie, with a proposed beef and lobster combo.

Ticket production and pricing need to be finalized, with a suggestion to add \$10 to the cost to cover expenses.

DJ Noriega has been booked for the event, and there is a need to establish a better ticketing system to avoid issues from previous events.

11. Ticketing and Reservations •

A point of contact is needed for managing ticket sales and reservations to avoid confusion experienced during Thanksgiving.

It was suggested that tickets should have a perforated section for tracking purposes, and printed tickets will be used for the New Year's Eve event.

12. Food Sales by Bartenders •

Guido - Concerns were raised about a bartender selling food and keeping the profits, which may conflict with non-profit regulations.

The bartender's actions were authorized to bring in customers, but there is a need for consistent operational procedures to avoid potential issues.

13. Committee Member Participation •

Guido - Ed - There are ongoing concerns regarding a committee member's participation and potential conflicts of interest due to their role in entertainment.

Guido The need to revise bylaws to clarify committee membership and responsibilities was acknowledged.

14. Roles of Committee Members • 00:40:14

John - The Second Vice is meant to represent the Commander at House Committee meetings, not to lead them.

If the Second Vice is unavailable, the First Vice is expected to attend in their place.

15. Entertainment Scheduling •

Lee has been responsible for scheduling entertainment, but there are concerns about his management style.

John - A proposal was made to have the entertainment scheduler present options monthly rather than attending every meeting.

16. Volunteer Recruitment •

Lesli - There is a need for more volunteers for bartending and janitorial roles.

John and James will work together to manage communications regarding volunteer opportunities.

17. Financial Discrepancies with Bartenders •

Lesli - There have been repeated issues with bartenders being short on cash, including a recent \$114 discrepancy.

Guido - A proposal was made to hold bartenders accountable for shortages and to include this in their standard operating procedures.

18. Lotto Management •

Discussions were held about the management of lotto tickets and the potential installation of a lotto machine.

John - Concerns were raised about the interaction between bartenders and patrons if a machine is introduced, as it may reduce personal engagement.

19. Bartender Responsibilities and Documentation •

House Committee Chairman - Guido - Bartenders are required to read and initial the House Committee Rules and bartender SOP once a month.

The House Committee Rules and Code of Conduct have been updated to reflect John as the Club Canteen liaison and the chair's role.

Approval is sought for the updated document to be published on the website and Facebook for accessibility.

20. Suggestions for House Committee Rules •

A suggestion was made to allow bartenders to bar individuals for up to three days with the concurrence of two executive board members.

Guido - It was proposed that the bartender liaison should consistently report to the House Committee rather than the executive board.

Changes to the document will include clarifying guest sign-in procedures and removing the bonding requirement for volunteers.

21. Drink Chips and Event Planning •

Lesli - There is a proposal to reintroduce drink chips at a fixed price to streamline transactions and encourage sales.

The idea of hosting monthly birthday celebrations was discussed, with a potluck format suggested to minimize costs.

A need for volunteer personnel folders was identified to track past issues and improve future volunteer management.

22. Staff Bonuses •

A motion was made to allocate bonuses totaling up to \$1,200 for bartenders and staff, including specific amounts for each individual.

The (Motion Passed) unanimously, with an additional \$50 bonus for a volunteer who filled in multiple times.

Documentation of the bonus distribution will be prepared for clarity and record-keeping. See List.

23. Volunteer Coordination •

Lesli & Guido - A proposal was made to create a volunteer sign-up sheet to improve organization and accountability during events.

Coordination with the Auxiliary and Sons is necessary to ensure all volunteers are aware of their responsibilities.

The need for more volunteers for events was emphasized to alleviate the burden on current members. Meeting Adjourned 11:20 am